



MINUTES

Wisconsin Rapids Public School District - Board of Education

510 Peach Street

Wisconsin Rapids, WI 54494

(715) 424-6701

Business Services Committee

John Benbow, Jr., Chairman
Katherine Bielski-Medina, Member
Larry Davis, Member
John A Krings, President

October 1, 2018

LOCATION: Board of Education Conference Room A/B

TIME: 6:00 p.m.

COMMITTEE MEMBERS PRESENT: John Benbow, Jr., Katherine Bielski-Medina, Larry Davis, and John Krings

ADMINISTRATORS PRESENT: Edwin Allison, Phillip Bickelhaupt, Craig Broeren, and Daniel Weigand

- I. The meeting was called to order at 6:00 p.m. by Chair John Benbow, Jr.
- II. Public Comment
- III. Business Services
 - A. 66.03.01 Inter-District Agreements – Virtual Program – Approval

BS-1 A motion was made by Katherine Bielski-Medina, and seconded by Larry Davis, that the proposed 66.03.01 cooperative agreements for students attending the Virtual program from the Stevens Point and Tri-County Area School Districts as listed be recommended for approval to the Board of Education. The motion was carried.
 - B. Technology Purchase – Lincoln High School – Approval

BS-2 A motion was made by Larry Davis, and seconded by Katherine Bielski-Medina, that the proposal for the purchase of 108 Chromebooks from our preferred vendor, PDS, at a cost of \$23,760.00, to be funded from the current Lincoln High School Technology budget, Common School Fund budget, and the District Career and Technical Education (CTE) budget be recommended for approval to the Board of Education. The motion was carried.
 - C. Technology Purchase – Wisconsin Rapids Area Middle School – Approval

BS-3 A motion was made by Katherine Bielski-Medina, and seconded by Larry Davis, that the proposed purchase of 96 Chromebooks and 2 Chromebook carts from our preferred vendor, PDS, at a cost of \$22,918.00, to be funded from the current Wisconsin Rapids Area Middle School Technology, District Technology, District Technology Referendum, and Special Education 2018-19 budgets be recommended for approval to the Board of Education. The motion was carried.
 - D. Guidelines for Expense-Reimbursement – Discussion and Possible Action

BS-4 A motion was made by Larry Davis, and seconded by Katherine Bielski-Medina, that the proposed changes to the Guidelines for Expense-Reimbursement as discussed, including elimination of the set \$70.00 “state rate”, increase of the In-State rate from \$150.00 to \$180.00, and increase of the Out-of-State rate from \$235.00 to \$265.00, be recommended for approval to the Board of Education. The motion was carried.

- E. Policy 731.2 - Use of Electronic Surveillance Technology in Public Areas of School Buildings and Property – Approval

BS-5 A motion was made by Katherine Bielski-Medina, and seconded by Larry Davis, that the proposed revisions to Board Policy 731.2 - Use of Electronic Surveillance Technology in Public Areas of School Buildings and Property for first reading be recommended for approval to the Board of Education. The motion was carried.

- F. Policy 347 - Rule - Guidelines for the Control and Maintenance of Student Records – Approval

BS-6 A motion was made by Larry Davis, and seconded by Katherine Bielski-Medina, that the proposed revisions to Board 347 - Rule - Guidelines for the Control and Maintenance of Student Records for first reading be recommended for approval to the Board of Education. The motion was carried.

- G. Letter of Agreement - Between School District of Wisconsin Rapids and Wisconsin Rapids Police Department – Approval

BS-7 A motion was made by Katherine Bielski-Medina, and seconded by Larry Davis, that the proposed revisions to Letter of Agreement - Between School District of Wisconsin Rapids and Wisconsin Rapids Police Department be recommended for approval to the Board of Education. The motion was carried.

IV. Updates and Reports

- A. Purchases – Review

The following invoices were reviewed:

City of Wisconsin Rapids – Police Liaison Officer

Central Wisconsin Sod and Landscaping Inc. – Sod for Varsity Soccer Field at Washington Elementary School

Odysseyware – Student Software for Virtual Program

- B. Copy Paper Purchase – Update

The Committee was updated on the purchase of District copy paper from Contract Paper Group, Inc.

- C. Attestation Report from Hawkins Ash CPAs – Update

The Committee was updated on the attestation report from Hawkins Ash CPAs verifying information used by the state for the calculation of general school aid.

V. Consent Agenda Items

The Committee members agreed upon the following consent agenda items:

BS-1 66.03.01 Inter-District Agreements – Virtual Program – Approval

BS-2 Technology Purchase – Lincoln High School – Approval

BS-3 Technology Purchase – Wisconsin Rapids Area Middle School – Approval

BS-4 Guidelines for Expense-Reimbursement – Discussion and Possible Action

BS-5 Policy 731.2 - Use of Electronic Surveillance Technology in Public Areas of School Buildings and Property – Approval

BS-6 Policy 347 - Rule - Guidelines for the Control and Maintenance of Student Records – Approval

BS-7 Letter of Agreement - Between School District of Wisconsin Rapids and Wisconsin Rapids Police Department – Approval

VI. Future Agenda Items

No future agenda items were identified.

The meeting adjourned at 6:28 p.m.